



BROWNSTONE AGENCY, INC.

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March 18, 2020

Dear Valued Clients,

Brownstone Agency, Inc. is actively monitoring the current situation with Coronavirus. Every day brings new developments related to the virus, and we understand that uncertainty can be unsettling. Our hearts go out to those impacted and we are communicating with clients about COVID-19. Please rest assured that our top priority is always the safety of our clients, our employees, and our partners. We are prepared to continue our operations throughout the duration of this health situation.

Our organization will be working remotely and continuing to do business as usual. This will have zero impact on the functionalities in conducting our business and providing the services that are needed by our clients. A few years ago we implemented a new computer system (ALIS) which gives us the capabilities of working remotely; we have already established our ability to do so.

It is our preference that if you know the person's direct phone number that you wish to speak with, please call it. If not, call the front desk at (212) 962-5620 and you will be directed to a staff member.

We have amazing teams throughout Brownstone and we are here for you. This moment reminds us that we are connected like never before. We're called upon to be our best selves, with patience, understanding and compassion. On behalf of all of us at Brownstone, we're committed to being your partner and persevering together in all the days and years ahead.

Regards,



John V. Simone
Managing Director
Brownstone Agency, Inc.

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